



THE RUBRICS' CLIPBOARDS

When you do a search ReferenceWorks creates a “rubric” with graded remedies from your search and puts it into a Rubrics' Clipboard. Each search will create a new rubric.

Once in the Rubrics' Clipboard you can give each rubric a strength, display or hide the remedies, edit the remedies in the rubric, etc.

Each clipboard is independent and could be used for different sorts of information. You may want to put all the ‘mental/emotional’ symptoms in Rubrics Clipboard A, the ‘General symptoms’ in Rubrics Clipboard B, and the ‘Physical’ symptoms in Rubric Clipboard C. Or the most recent symptoms in A, original symptoms in B and more most persistent symptoms in C. Or 8 symptoms in A, half of those in B and the two most important in C.

You can combine the Rubrics' Clipboards for an analysis by pressing the shift key as you click on the other clipboards' icons.

Viewing Options

In the Rubrics' Clipboard you can decide how much information you want to see. Here's a set of rubrics I created.

If you want to see the remedies temporarily, press the space bar. Select the Rubrics menu to make more significant, and lasting, changes:

In this menu you can choose to display the remedies and remedy count, etc.



Select 'All Remedies Alphabetical' and 'Show Remedy Count' by clicking on each choice:



ROLL-OVERS

Put your cursor over a remedy abbreviation to see the full name displayed in the bottom scroll bar of the window.

Put the cursor over a rubric name and the number of remedies in that rubric are displayed in the bottom scroll bar.



DRAG AND DROP

Drag a remedy to the Materia Medica window (or icon) to see only those books that contain the remedy. (You'll notice that there is a red stop sign and remedy vial in the bottom scroll bar in this window; this is feedback that the window has been limited.)

Drag the rubric to the Materia Medica window to limit the books to those that have the remedies in the rubric.

Drag a remedy to the Remedy Graph window (or icon) to limit the graph to the remedy.

Drag a rubric to the Remedy Graph window (or icon) to limit the graph to the remedies in the rubric.

If you try to click and drag the remedy to the Family Graph Icon on the Icon Tool Bar, the program will not give you any results! The program understands that Stram is not a Family!

Drag the rubric to the Phrase Window to re-search the phrase (usually after editing it a bit).

Drag the rubric to another Rubrics' Clipboard to copy it in.

Drag a remedy to the Notes Icon, you'll get the remedy name in the notes.

Drag a rubric into the Notes window to see the rubric with its remedies.




CONTEXTURAL MENUS

Ctrl/right click on a remedy. As an example, let's click on Stram. A pop-down menu appears:

Limit to Remedy

Select 'Limit to Remedy'. All of the other remedies, and those rubrics without Stram, disappear:


You can use this to limit the window to a group of remedies. Select the remedies that seem reasonable in this case. (The cmd/ctrl key allows you to select more than one remedy.)



Now select Limit to Remedy and all of the remedies not in your selected set are hidden.

Limit to Remedy's Family

Ctrl/right click and select 'Limit to Remedy's Family'. You now have a new menu which lists all the different families that we have associated with Stramonium.



Selecting one of these choices will limit the remedies that appear in the Rubrics Clipboard Window. Here I have selected Plants (Families). The Rubrics Clipboard now looks like his:

The limit does not delete the other remedies, they are just hidden from view. Limits do not affect other windows; the information in the rubrics stay the same. Click on the red stop sign in the lower scroll bar and all of the remedies are shown again.

Change Grade

Ctrl/right click again on the remedy Stram in the sunshine rubric. Let's say that we know that Stramonium has quite a strong relationship to sunshine and we want to change the grade. Select bold itaics.

You can now see that Grade of Stramonium has been changed in the rubric sunshine from an italic to a bold italic.

Remove Remedy

To remove a remedy from a rubric, ctrl/right click on the remedy and select remove remedy. This will only remove the remedy from the Rubrics Clipboard not from the whole Library.



Leap to Materia Medica

By ctrl/right clicking and selecting Materia Medica the Library window will immediately open to the remedy and a list of books will appear that contain information on that remedy. This is the same as clicking on a remedy and dragging over the Library icon on the Icon Tool Palette.

Get Info...

Ctrl/right clicking over a remedy in the Rubrics Clipboard and selecting Get Info... will open Adobe Acrobat Reader (the first time you select it per session) and a pdf file will open showing you information related to the remedy. This information is not available for all remedies. There are roughly a thousand files of remedies in your ReferenceWorks folder that you have access to in this way. Here is the first page from the pdf on Stramonium:



LIMITS

Limits in the Rubrics' Clipboards limit the remedies shown in the rubrics; they have no effect on the graphs. This window has the same remedy limit possibilities that we saw in the Phrase window. It can be interesting to hide all of the remedies except the group we are interested.

Clicking on the “R” icon allows you to limit the rubrics that will be analyzed to those that are selected or have a particular number of underlines. (To set the underlining for a rubric select a rubric and press a number from 0-4). The default, of course, is to see all rubrics; clicking on a number will limit the window to those rubrics which are underlined.

As with every limit, the window now hides every remedy except those in your selected criteria. It does not delete anything. The red stop sign indicates that you have limited your results and clicking on the stop sign brings back all the remedies.